

HOARDING REQUIREMENTS

1. A written application to accompany hoarding sketches , stating the exact nature of the activities which is proposed to be carried out within the hoarded area of the road reserve and must contain the following information:

- Location Erf number, street number, road name, suburb etc.
- Name of the owner and contact details.
- Name of contractor as well as safety consultants, together with addresses and contact person.
- Description of the activities to be carried out on the property.
- Building Development Management application approval number for the work being executed.
- Approximate duration of contract as well as the duration of the hoarding.
NB (Hoarding permits are only valid for 1 year)
- If any demolition work is involved, a method statement will be required.

2. The site plan must contain the following details:

- North Point.
- Distance to the nearest cross roads.
- Kerb line and width of abutting footways and carriageways.
- Position and dimensions of the hoarding (highlighted in colour)
- A plan view fully dimensioned and to scale, indicating the affected road(s), area(s) of road reserve to be utilised, property boundary line(s), footway(s) and all above ground services.
- The proposed pedestrian accommodation
- A cross section at each critical location ,fully dimensioned and to scale, taken in relation to the line(s) of the road(s) and indicating the property boundary, the width of the footway, verge or roadway to be utilised, and position and extent of the hoarding and/or scaffolding and /or pedestrian access in relation thereto.
- Proposed construction vehicular entrance and exit in relation to the normal vehicular traffic flow.
- If any excavations are to be carried out adjacent to the road reserve, then cross sections must show the existing ground line and the profile of the proposed excavation relative to the road and the footway, with the type and position of all Council services indicated.

NB: THE PROCESSING OF HOARDINGS WILL TAKE APPROXIMATELY 3 WEEKS

CITY OF CAPE TOWN
INDEMNITY
TYPE "C"

WHEREAS

Mr/Mrs/Miss/Messrs _____

is/are the registered owner(s) of the property known as _____

_____ situated at _____

(And hereinafter referred to respectively as "The Owner" and "The Property")

AND WHEREAS the owner has requested permission from the Municipality of the City Of Cape Town (hereinafter referred to as the "Municipality" for the following facilities, viz :)

1. Use of footway (s) in _____
2. Use of portion of roadway(s) _____
3. Erection of gantry in _____
4. Erection of hoarding in _____
5. Extension of footway(s) _____
6. Sheet piling, etc, below street level, the anchorage of which are within the street reserve _____

Only where abutting the property itself, subject to certain conditions to be set forth in a separate document.

AND WHEREAS the Municipality has agreed to Owner's request subject to such conditions and furthermore to such Indemnity as hereinafter set forth. Now, therefore, the Owner hereby irrevocably indemnifies the Municipality and keeps it indemnified against all action, proceedings, claims, demands, costs, damages and expenses arising directly or indirectly from or out of the grant or use of any facilities referred to above, whether or not as a result of negligence on the part of the Municipality, the Owner or any person whatsoever. The owner hereby acknowledges that the Municipality accepts no liability for the maintenance of any work constructed by the Owner or by the Municipality on the Owner's behalf pursuant to the authority granted to the Owner. The Owner agrees that in the event of his disposing of the property while this indemnity is still operative, he shall make a condition of such disposal that the person acquiring the property shall, before transfer is passed, enter into an agreement with the Municipality, acknowledging and accepting in all respects the terms of this Deed of indemnity as applying to him and that transfer will not be given or taken until such agreement by the person acquiring the property has entered into with the Municipality.

The signatory hereto is:

*

1. The Owner or
2. Duly authorised by the Owner to sign this indemnity on behalf of the Owner

Signature: _____

Name: _____
(BLOCK LETTERS)

Capacity of Signature: _____

Sign at _____ on this _____ day of _____ 20 _____

AS WITNESSES 1 _____

2 _____

In the event of this signatory not being the registered owner it is imperative that the indemnity be accompanied by a certified copy of the authority authorising such signatory to sign the indemnity on behalf of the registered owner.

* Delete what is not applicable

Indemnity

NATIONAL BUILDING REGULATIONS AND
BUILDING STANDARDS ACT, 1977 (Act No. 103 of 1977)

| | |
|---|---|
| FORM 2 | APPLICATION FOR ACCEPTANCE AS AN APPROVED COMPETENT PERSON IN TERMS OF REGULATION A19 |
| <i>(To be completed and submitted for all appointments in terms of Regulation A19)</i> | |
| To: | <i>(Name of Local Authority)</i> |
| *Erf/Holding/Portion No.: | |
| *Township/Agricultural holding/Farm name.: | |
| Street address: | |
| Nature of project: | <i>(Insert proposed new building(s), or building alteration, building addition, re-erection of building, refurbishment of building or structural repair to existing building, as relevant.)</i> |
| SECTION 1: DECLARATION BY OWNER | |
| *I <input type="checkbox"/> / We <input type="checkbox"/> | <i>(Name of owner)</i> |
| Of | <i>(Address)</i> |
| Tel. No.: | |
| hereby confirm that *I <input type="checkbox"/> / We <input type="checkbox"/> have appointed | |
| | <i>(Name of Competent Person)</i> |
| Professional registration number: | |
| Registration council: | <i>(Insert number and Engineering Council of South Africa (ECSA) / South African Council for Natural Scientific Professions (SACNSP) / South African Council for the Architectural Professions (SACAP))</i> |
| in terms of Regulation A19(1) as the Competent Person for the work, duties and responsibilities set out herein, and *I <input type="checkbox"/> / we <input type="checkbox"/> understand and accept that the onus is on *me <input type="checkbox"/> / us <input type="checkbox"/> to – | |
| i) inform the Competent Person when the work is due to start on site; and | |
| ii) notify the local authority in writing should the appointment be terminated before the work for which this person was appointed is completed, and to make another appointment in terms of Regulation A19(2); | |
| iii) extend the above appointment to meet the requirements of Regulations A19(7) and A19(8) where applicable | |
| Signature of owner: | Date |
| <i>(* Tick the appropriate box.)</i> | |

SECTION 2: DECLARATION BY APPOINTED COMPETENT PERSON

I,
Address: _____ (Name)

Tel. No.: _____ Fax. No.: _____

Email:
of

(If representing a partnership, association, company or incorporated body, the name thereof)
accept the appointment made in section 1 and undertake and accept full responsibility for

- i) *The rational design /rational assessment /geotechnical investigation in respect of the above project and in accordance with the *rational design/rational assessment/geotechnical investigation requirements of the National Building Regulations for the applicable work described herein, and, where relevant, for the inspection, in respect of work contemplated in section 3 of this Form, and accept that the provisions of Regulations A19(6), (7) and (8), and, where applicable, Regulation A14 shall apply to the duties and responsibilities of any appointment;
- ii) providing the local authority with such drawings, details and particulars as are and may be required by the National Building Regulations;
- iii) notifying the local authority in writing should
 - a) it appear that any work is being carried out in a manner which might endanger the strength, stability or serviceability of the building or any adjoining building, structure or property; and
 - b) my appointment be terminated before the work for which I was appointed is complete;
- iv) submitting to the local authority in terms of section 14(2A) of the National Building Regulations and Building Standards Act, Form 4 on completion of the relevant work, where required, and
- v) maintaining contact with the owner of the project as to when my services may be required,

and declare that –

- i) I am competent to undertake the *rational design /rational assessment /geotechnical investigation and any associated inspection work in relation to the applicable work(s) contemplated in section 3 of this Form and in support of my declaration of competence submit that (tick appropriate option)
 - I satisfy the relevant definition for competent person contained SANS 10400 in all respects in relation to the works contemplated; or
 - I have the necessary qualifications, experience and contextual knowledge to undertake such work as set out in the attached declaration**;
- ii) I shall satisfy Regulation AZ4 by (tick appropriate option)
 - complying with all the relevant requirements of SANS 10400; or
 - reliably demonstrating, or predicting with certainty, to the satisfaction of the appropriate local authority, that an adopted building solution has an equivalent or superior performance to a solution that complies with the relevant requirements of SANS 10400;
- iii) I am /am not an employee of the owner and have /do not have professional indemnity cover;
- iv) my professional registration is current and is not suspended or terminated and is appropriate in relation to the services required; and
- v) all the information given is, to the best of my knowledge and belief, true and correct.

Signature of Competent Person: _____

Date _____

Professional registration number:
(Insert number)

Registration council:
(Insert ECSA, SACAP or SACNSP)

(* Tick the appropriate box.)

(** Attach declaration setting out qualifications, experience and contextual knowledge relating to the work contemplated.)

| SECTION 3: DESCRIPTION OF APPLICABLE WORK | | | |
|---|--|--------------|------------------|
| Tick if applicable | Nature of duties | Initials of: | |
| | | Owner | Competent person |
| <input type="checkbox"/> | Duty 1: Demonstrating compliance with the requirements of the National Building Regulations in terms of Regulation AZ4(1)(b)(ii) | | |
| <input type="checkbox"/> | Duty 2: Rational design and rational assessment of flat roofs and related gutters | | |
| <input type="checkbox"/> | Duty 3: Design and inspection of services in dolomite land in terms of SANS 10400-B | | |
| <input type="checkbox"/> | Duty 4: Specify and inspect, as relevant, deep footings, soil rafts, compaction of in-situ soil or sub-surface drains in terms of SANS 10400-H | | |
| <input type="checkbox"/> | Duty 5: Design and inspect slabs and fills in terms of SANS 10400-J | | |
| <input type="checkbox"/> | Duty 6: Rational design of control and disposal of stormwater in terms of SANS 10400-R or Regulation R1(3) | | |
| <input type="checkbox"/> | Duty 7: Rational design of control and disposal of stormwater in interconnected complexes in terms of SANS 10400-R | | |
| <input type="checkbox"/> | Duty 8: Categorization of dolomite land in terms of SANS 10400-B | | |
| <input type="checkbox"/> | Duty 9: Rational design or assessment of excavations in terms of SANS 10400-G or Regulation G1(3) | | |
| <input type="checkbox"/> | Duty 10: Rational design or rational assessment of fire protection system in terms of SANS 10400-P or Regulation T1(2) | | |
| <input type="checkbox"/> | Duty 11: Undertake geotechnical investigation in accordance with requirements of SANS 10400-H or Regulation F3 | | |
| <input type="checkbox"/> | Duty 12: Design and inspect geotechnical solutions or soil improvements in terms of SANS 10400-H | | |
| <input type="checkbox"/> | Duty 13: Rational design of ventilation system in terms of SANS 10400-O and Regulation O4 | | |
| <input type="checkbox"/> | Duty 14: Rational design or rational assessment of drainage system in terms of SANS 10400-P or Regulation P2(2) | | |
| <input type="checkbox"/> | Duty 15: Rational design or rational assessment of sewage disposal in terms of SANS 10400-Q or Regulation Q3 | | |
| <input type="checkbox"/> | Duty 16: Rational design or rational assessment of the structural system in terms of SANS 10400-B taking account of parts H, J, K, L, M, N of SANS 10400 or Regulations A1(3)(e) and A23(4) | | |
| <input type="checkbox"/> | Duty 17: Rational design of roof in terms of parts B and L of SANS 10400 where the foundations, floors and walls are in accordance with the rules provided in parts H, J and K of SANS 10400 | | |
| <input type="checkbox"/> | Duty 18: Rational design of supply of water to fire installations in terms of SANS 10400-W or Regulation W4 | | |
| <input type="checkbox"/> | Duty 19: Rational design or rational assessment of fenestration in terms of SANS 204 | | |

SANS 10400-A:2010
Edition 3

| | | | |
|--------------------------|--|--|--|
| <input type="checkbox"/> | Duty 20: Rational design or rational assessment of annual energy consumption and demand in terms of SANS 10400-XA | | |
| <input type="checkbox"/> | Duty 21: Rational design or rational assessment of annual energy consumption to a reference building in terms of SANS 10400-XA | | |

SECTION 4: ACCEPTANCE OF APPOINTED COMPETENT PERSON BY LOCAL AUTHORITY

Based on the information and undertakings provided, the competent person is (tick relevant box(es))

- accepted as an approved competent person
- not accepted as an approved competent person for the following reasons:
 - incorrect or incomplete information has been provided (Regulation A19(9)(c)(i));
 - is not in possession of the required professional indemnity insurance cover (Regulation A19(9)(c)(ii));
 - is not professionally registered with a relevant statutory council (Regulation A19(9)(c)(iii));
 - is inadequately qualified or has insufficient experience or contextual knowledge to make the required determinations (Regulation A19(9)(c)(iv));
 - is under investigation by a relevant disciplinary tribunal (Regulation A19(9)(c)(v)).

For and on behalf of the Local Authority:

(Name of official)

Signature:

Date