

APPLICATIONS FOR PROVISIONAL AUTHORISATION CHECKLIST

As per Staff Circular 009 2013 the checklist to be completed and to be forwarded to Head Office.

Please note:

In terms of the Staff Circular a negative response to any of the questions below will lead to the request for provisional authorisation to commence not being granted.

Case number	
Erf number	
Property address	
Application details	
<u>ACTION:</u>	
Application and motivation attached?	
Has full Planning approval been given?	
Have the building plans been submitted?	
Are the plans in circulation?	
Have the Provisional Authorisation fees been paid?	
Are the Professional Appointments in place (Structural, Mechanical, Fire Consultant etc.)?	
Is the work for which Provisional Authorisation is sought clearly defined?	
Is the architectural area of the building under consideration (as defined in Section 1 of Act 103 of 1977) greater than 500m ² ?	
Is the property encumbered by private restrictive title conditions?	
Do any conditions need to be imposed on the authorisation?	
<u>Conditions:</u>	
Is the application for Provisional Authorisation to commence work supported?	

Add any relevant comments: