



TRANSFER CERTIFICATE REQUEST (in terms of section 137 of the City of Cape Town Municipal Planning By-Law, 2015)

Please complete this form by using block capitals and ticking the appropriate boxes.

Case ID (to be completed by an official)

SECTION A: PROPERTY DETAILS

Parent erf no/Farm portion

Allotment/Farm

Grandparent erf no

Parent Erf Approved
Subdivision Case ID

Property extent

m² / ha

Development name

GP/Diagram no

Approved phase no

Developer's name

Parent erf owner

SECTION B: CONVEYANCER DETAILS

Conveyancer ref no

VAT no

Name

Business address

E-mail address

Contact numbers: Tel

Fax

Cell

SECTION C: LAND UNITS / SUBDIVISION TO BE CLEARED

List

SECTION D: SUBMISSION DOCUMENTATION

Departmental clearances required

<input type="checkbox"/>	Roads and Stormwater	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Water and Sanitation	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Electricity	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Planning (Land Use Management)	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Planning (Geographic Information Systems)	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Environmental Resource Management	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Community Services	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Building Development Management	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Valuation	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Other (please specify)	<input type="text"/>	<input type="checkbox"/>

Attached proof of compliance in terms of section 54(1)

Has a administrative penalty been imposed in terms of section 129 of the Municipal Planning By-Law?

Y	N
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 If yes, then proof of payment must be attached.

Has a directive been issued in terms of section 128 of the Municipal Planning By-Law?

Y	N
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 If yes, then proof that the directive has been complied with must be attached.

SECTION E: DECLARATION

I hereby certify the information supplied in this application to be complete and correct, and that I am properly authorised to make this request.

Conveyancer/Developer's signature

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Date

D	D	M	M	Y	Y	Y	Y
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Full name

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Amended on: 16/01/2019